

REPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

REGION DE L'EXTREME-NORD

DEPARTEMENT DU LOGONE ET CHARI

COMMUNE DE WAZA

COMMISSION INTERNE DE PASSATION
DES MARCHES



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

FAR-NORTH REGION

LOGONE ET CHARI DIVISION

WAZA COUNCIL

INTERNAL TENDER'S BOARD

INVITATION REQUEST FOR QUOTATION

N° 02 /IRQ/WAZA-C/ITB/2024 OF THE 1 FEB 2024 /2024,

IN EMERGENCY PROCEDURE, FOR THE REHABILITATION OF THE ONE BLOCK OF TWO CLASSROOMS IN PUBLIC GOVERNMENT SCHOOL OF SALE (LOT1) AND IN PUBLIC GOVERNMENT SCHOOL OF BILE (LOT2) IN WAZA COUNCIL, LOGONE AND CHARI DIVISION, FAR-NORTH REGION.

Financing: PUBLIC INVESTMENT BUDGET, 2024 FINANCIAL YEAR

1. Subject of the invitation to tender

Within the framework of the Public Investment Budget for the year 2024, the Mayor of Waza council, hereby launches, in emergency proceedings, an Open National Invitation Request for Quotation to tender for the **rehabilitation of one block of two classrooms in Public Government School of SALE (LOT1) AND BILE (LOT2) in Waza Council, Logone and Chari Division, Far North Region** distributed as follows:

2. Nature of services

The works, which shall be tendered for the rehabilitation of of one block of two classrooms in Public Government School of SALE AND BILE consist of:

- Preparatory works ;;
- Masonry-shealing;
- Masonry works;
- Covering-ceiling
- Charpente –courage-ceiling
- Painting ;

3. Participation

Participation in this invitation to tender is open to companies specialised in public works located in Cameroon.

4. Financing

Works, which form the subject of this invitation to tender, shall be financed by PIB/MINBED for 2024 financial year.

5. Consultation and acquisition of tender file

The file may be consulted and obtained from the Waza Council (secretary of Mayor) as soon as this notice is published, against the payment, at the Waza Municipal Receipt, of a non-refundable sum of **twenty-five thousand (25 000) CFA francs**.

6. Submission of offers

Each offer drafted in English or French in 7 copies including the original and 6 copies marked as such, should reach the Waza Council (Private Secretary) not later than 10 MARS 2024 **2024 at 1.00 pm** and should carry the inscription:

INVITATION REQUEST FOR QUOTATION

N° 02 /IRQ/WAZA-C/ITB/2024 OF THE 1 FEB 2024 /2024,

IN EMERGENCY PROCEDURE, FOR THE REHABILITATION OF THE ONE BLOCK OF TWO CLASSROOMS IN PUBLIC GOVERNMENT SCHOOL OF MALIA IN WAZA COUNCIL, LOGONE AND CHARI DIVISION, FAR-NORTH REGION.

"To be opened only during the bid-opening session"

7- Admissibility of offers

Each bidder must include in his administrative documents, a bid bond issued by a first rate-bank approved by the Ministry in charge of finance of an amount of **two hundred thousand (200 000) Francs CFA**, valid for sixty (60) days from the day of opening of bids.

Under pain of being rejected, only originals or true copies certified by the issuing service or administrative authorities (senior Divisional Officers, Divisional officers...) of the administrative documents required, including the bid bond, must imperatively be produced in accordance with the Special Conditions of the invitation to tender. They must obligatory not be older than three months or must not be produced after the signing of the tender file.

Any offer not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially, the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance or the non-respect of the models of the tender file documents shall lead to a pure and simple rejection of the offer without any appeal being entertained.

8. Opening of bids

The opening of the administrative documents, the technical and financial offers shall take place on the **16 MARCH 2024 at 2.00 pm local time** by the Waza Internal Tenders Board located at the Waza Council Hall. Only bidders may attend or be duly represented by a person of their choice.

9. Evaluation criteria

A- Main eliminatory criteria

On the risk of rejection, the required administrative documents must be produced in original copies or certified true copies by the issuing service or a competent administrative authority (Mayor Council...) in accordance with the Special Regulations of the Invitation to Tender.

They must not be more than three (3) months old preceding the original deadline for bids submission or must not have been established after the signing of the tender notice.

Any incomplete bid in relation to the specifications of the Tender File shall be declared inadmissible.

In the event where an administrative document is absent or does not comply with the tender notice during the opening of bids, a deadline extension of forty-eight hours shall be granted to the bidders concerned to produce or replace the document in question.

B- Main qualification criteria

The criteria relations to the qualification of candidate are indicated as followed:

- 1) General presentation of bids
- 2) Supplier's references
- 3) Experience of supervisory staff
- 4) Availability of material and essential equipment
- 5) Technical proposal (including methodology and expenditure schedule)

Only bidders that technical offers have received at least 70% of "Yes" will have their financial offers analyzed.

10. Validity of offers

Bidders will remain committed to their offers for sixty (60) days from the date set for the delivery of offers.

11. Bid bond

The offers should be accompanied by a bid bond issued by a first rate-bank approved by the Ministry in charge of finance of an amount of 2% of the predicted amount is **two hundred thousand (200 000) Francs CFA**, valid for sixty (60) days from the day of opening of bids.

12. Delivery deadline

The provisional delivery deadline provided for by the Contracting Authority shall be **ninety (90) days**, including the possible constraints related to the site situation such as accessibility and climate conditions, from the date of notification of service order to start works.

It is due to the bidder to propose in his offer a carrying out calendar that goes in the deadline indicated above.

13. Attribution of contract

The contract will be attributed to the bidder whose:

- 1- Administrative offer will be declared conform;
- 2- Technical offer will be declared conform and have gathered at least 70% of "Yes" in qualification criteria;

- 3- Financial offer, after all corrections in conformity with the Particular Regulation of the invitation to tender, will be declared conform in relation to the Technical clauses of the invitation to tender, and classified the fewer proposition.

N.B: A bidder can be successful tenderer for more than one contract.

14. Complementary information

Complementary technical information may be obtained during working hours either from the Mayor of Waza Council.

15. Corruption acts.

For any corruption act, please do call or send and SMS through the MINPC/ACU following numbers: 673 20 57 25 / 699 37 07 48

Waza, on 21 FEB 2024

**The Mayor,
Contracting Authority**

Copies:

- ARMP/FN (for publication and archiving);
- SOPECAM/ FN;
- DDPC/LC;
- Chairperson/ITB-WAZA;
- Notice board (for information);
- Chronos/Archives.

